

Appendix IV

Copy of current premises licence and location map.

PREMISES LICENCE

Part A



Corporate
Support
Services

Premises licence number:

LN/210001103

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

The Villa
Cottis Lane
Rear of 195-199 High Street

Post Town: Epping	Post code: CM16 4BL
----------------------	------------------------

Telephone number: 01992 560 444

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Live Music
Recorded Music
Provision of Facilities for Dancing
Sale of Alcohol
Late Night Refreshment

The times the licence authorises the carrying out of licensable activities:

Monday – Wednesday 11.00-02.00)
Thursday – Saturday 11.00-04.00) excluding 30 minutes drinking up time.
Sunday 11.00-02.00)

Late Night Refreshment:

Sunday - Wednesday 23.00 to 02.00
Thursday – Saturday 23.00 to 04.00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

On and Off

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Posh Properties (London) Limited, 21 The Avenue, Potters Bar, Herts, EN6 1EG

Registered number of holder, for example company number, charity number (where applicable):

Private Limited Company 02865477

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Anthony Papadopoulos,

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
- (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
Where –
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and

"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

**If the Premises Licence has conditions in respect of Door Supervision
except theatres, cinemas, bingo halls and casinos**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the Operating Schedule:

Prevention of Crime and Disorder

- CCTV covering the internal and external of the premises will be installed and maintained. It will be recording at all times that the premises are open to the public and will be kept in an unedited format for a period of not less the 28 days. The images are to be made available to the Police, Local Authority or trading Standards for inspection upon request.
- Reasonable and adequate staff training is to be carried out and properly documented in relation to: Dealing with incident of Crime and Disorder; Sale of alcohol to (to underage persons, persons over 18 purchasing for underage) prior to being allowed to sell alcohol.
- All training records will be retained for 12 months and made available to Police and Local Licensing Officers upon reasonable request.
- A minimum of 2 SIA door staff or one door staff per 60 customers or part thereof, whichever is the greater, to be deployed from 20:00hrs.
- All door staff will wear SIA registration badges and those engaged outside the premises will wear high visibility jackets vests.
- The head doorman will complete an incident log which shall include the following information and will be available to the police upon request:
 - a) All crimes reported to the venue.
 - b) All ejections of patrons.
 - c) Any complaints received.
 - d) Seizures of drugs or offensive weapons.
 - e) The full name and registration number of ant SIA door person who has been Involved in dealing with any of the above matters (a to d).
- A minimum of four out of ten persons entering or re-entering the premises will be subject to a search by a SIA trained staff member during the times they are on duty. Any person who refuses to be searched will be refused entry. All searches must be carries out in view of a CCTV camera. No person found with, or using a weapon or illegal drugs may enter or remain on the premises.
- No sales shall be made to anyone who appears intoxicated.

Public Safety

- No Glassware will be permitted outside at any time.
- Suitable air conditioning shall be provided within the premises so as to prevent the need for doors and windows to be opened.

Prevention of Public Nuisance

- Notices shall be prominently displayed at all exits requesting patrons to leave quietly.
- No entry or re-entry after **02:00** save for bona fide customers who have used the designated smoking area.
- An appropriate automatic noise control device shall be used for all amplified sound produced as a result of any public entertainment events at the premises. The device shall be set so that the power to the equipment used for playing amplified music/sound shall be automatically cut-off if the volume of music/sound reaches a level audible at the façade of any noise sensitive premises. The device shall be connected to all external doors and windows that are not normally used for ventilation, entry or exit and shall be set to automatically cut-off any amplified sound if such doors or windows are opened. The device should be set to a level to be agreed by the Council.
- The Designated Premises Supervisor (or representative) shall monitor the volume of music emanating from the premises and adjust the volume to ensure that any amplified sound or other music from the licensed premises does not cause a public nuisance. The Designated Premises Supervisor (or representative) can ensure that music from the premises does not cause a public nuisance by ensuring that the music is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise.

Protection of Children from Harm

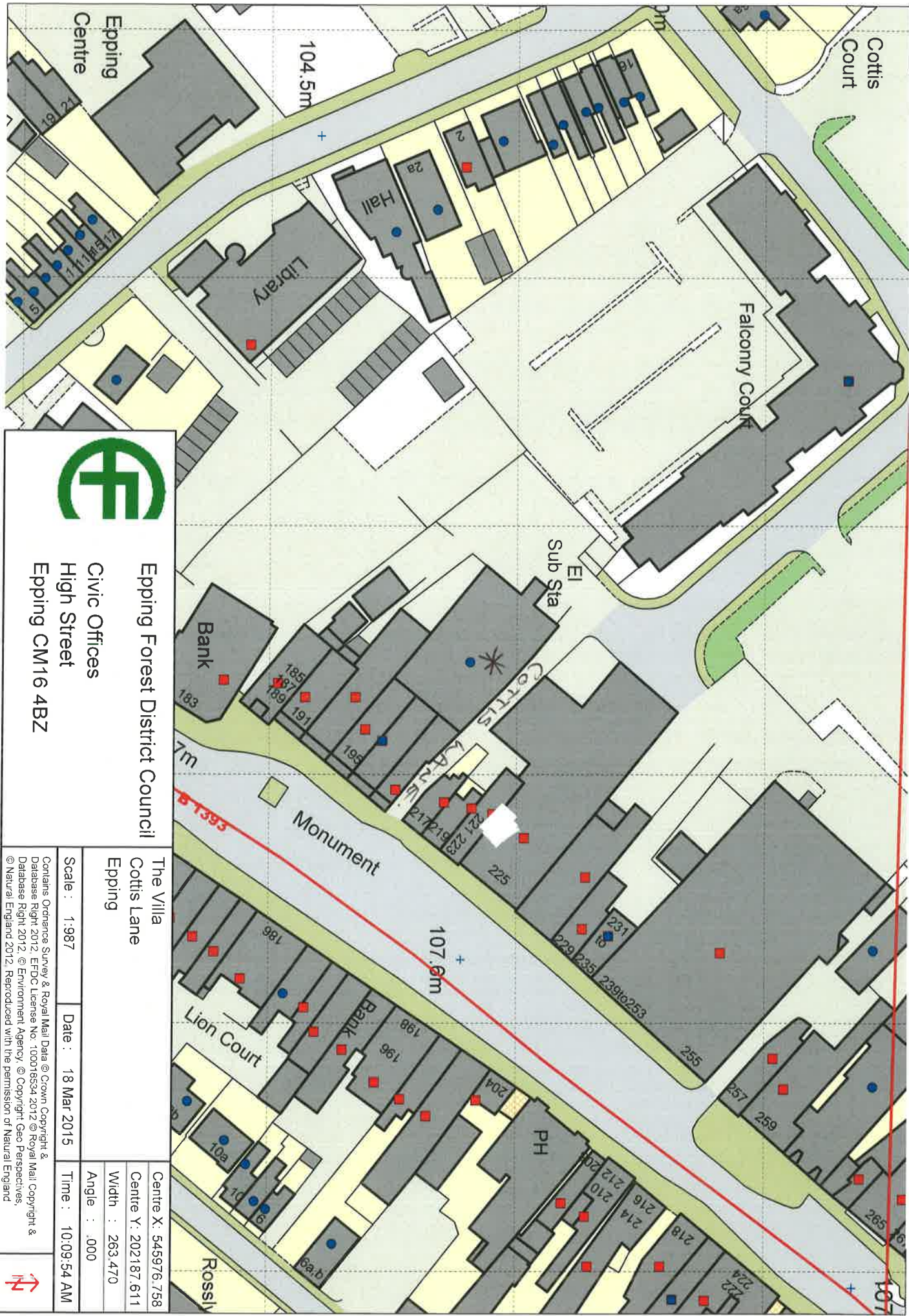
- The Premises will operate a Challenge 25 Policy. Only photographic forms of identification are acceptable.
- These are:
 - Passport.
 - Driving Licence
 - Accredited proof of age card bearing the PASS hologram or other nationally
 - Approved proof of age card.

Miscellaneous conditions

- This licence shall be conditional upon the licensee acquiring the existing leasehold interest in the licensed premises by way of assignment or underlease for the same term thereof within a period of two years from 4th day of March 2005.
- Not more than 224 persons shall be allowed to be present in the restaurant when it is being used for any purposes authorised by this licence

Annexe 3 – Conditions attached after a hearing by the licensing authority:

N/A



Epping Forest District Council
Civic Offices
High Street
Epping CM16 4BZ

The Villa
Cottis Lane
Epping

Centre X : 545976.758
 Centre Y : 202187.611
 Width : 263.470
 Angle : .000

Scale : 1:987 Date : 18 Mar 2015 Time : 10:09:54 AM

Coronas Ordnance Survey & Royal Mail Data © Crown Copyright & Database Right 2012. EFDC License No. 100016554 2012 © Royal Mail Copyright & Database Right 2012. © Environment Agency. © Copyright Geo Perspective, © Natural England 2012. Reproduced with the permission of Natural England

